



# FIRST AID KIT

PART I – BEFORE ARRIVING AT TU DORTMUND UNIVERSITY



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## BEFORE ARRIVING AT TU DORTMUND UNIVERSITY

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# FIRST AID KIT – PART I

## WELCOME

**Dear MMT-student,**

**We are very happy that we can welcome you at TU Dortmund University and we are looking forward to these two years you are going to spend with us.**

**Dortmund is the home of about 600,000 people and one of the biggest cities in the Ruhr Area. Over 30,000 students studied at TU Dortmund University in the winter semester of 2020/21. So come and be a part of this student body.**

**This brochure is supposed to help you with most of the questions you have regarding the preparation for the start of your studies at TU Dortmund University.**

**Please always feel free to contact us in case of questions.**

**Yours**

**MMT Coordination Team**

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## MMT OFFICE

Coordination international affairs – Faculty of Mechanical Engineering

TU Dortmund University - Maschinenbau I

Leonard-Euler Straße 5

Room E 04

North Campus

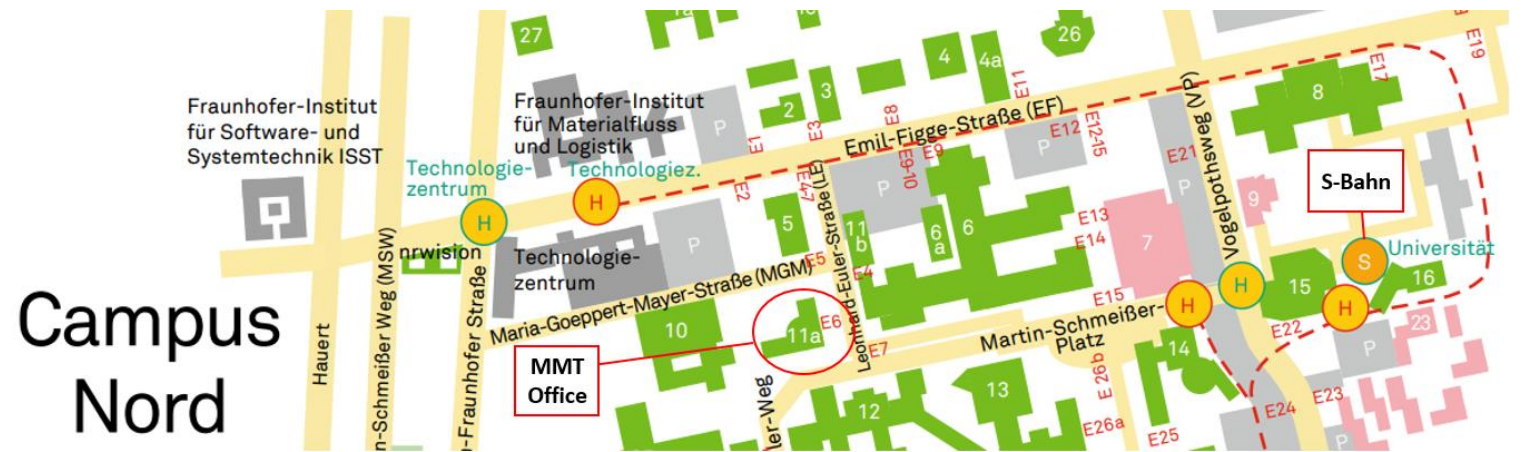
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## STUDENT VISA

Citizens of EU/EEA States do not need a visa for entering or studying in Germany. All that is required is a valid travel document such as a passport.

If you are a citizen of any other countries you have to contact your local German Embassy to make an appointment for a student visa. The embassy usually has a list with all necessary documents which are needed for visa application. In all cases you will need:

- a valid passport and passport photographs
- a higher education entrance qualification recognized in Germany (“Abitur” certificate or an equivalent)
- all certificates concerning your previous studies
- proof of financing
- the letter of acceptance from the TU Dortmund University

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## IMPORTANT DATES

For information about the most important dates within a semester such as **semester start, semester duration, re-registration time etc.** please follow this link:

<https://www.tu-dortmund.de/uni/de/studierende/termine/> 

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## ACCOMMODATION

Student numbers have been rising in the last years, and this makes it difficult to find a place to stay – even more if you come from abroad.

### Student dormitories



We strongly recommend you to register at Studierendenwerk Dortmund, which is the organization that runs the student dormitories on and near the campus.

1. [Studierendenwerk](#) 🇩🇪
2. Click on “[Online-Bewerbung](#)” 🇩🇪 to get to the online application form to be filled out.
3. After you submit your application you will receive a link via E-Mail which you need to confirm within seven days.
4. If a room is allocated you will be notified by E-Mail. You need to reply if you will accept the offer within a limited time period. If Studierendenwerk does not hear from you they will delete you from the waiting list. Furthermore, you will receive an E-Mail every four weeks asking if you are still interested in a room of Studierendenwerk. If you do not reply to this mail you will also be deleted from the waiting list.

However, waiting times may be up to several months, unfortunately. Therefore, please also check the links provided on the [MMT website](#) 🇬🇧 for further housing options.

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## SCHOLARSHIPS

You do have the option to apply for a “Deutschlandstipendium” which is a scholarship awarded by TU Dortmund University to selected students of all study programs. This scholarship is payed at a monthly rate of 300EUR for one year starting in October. After that you can apply for an extension. TU Dortmund University provides information on this scholarship opportunities. Please click on this [link](#)   to learn more.

If you have any questions in this respect, please contact [deutschlandstipendium@tu-dortmund.de](mailto:deutschlandstipendium@tu-dortmund.de)

You may also check the website of the [German Academic Exchange Service \(DAAD\)](#)   or [Scholarshipportal.](#) 



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## STUDENT ADVISOR

We are pleased to announce that you will soon be contacted by E-mail by your student advisor – a student, who is glad to help you with any issues in addition to the MMT Coordination Team. We appreciate this assistance in giving a better support to the new students already before arrival.

The aim of the Student Advisors is to help students in all non-technical issues. For example:

- How to enroll at TU Dortmund University.
- How to register for new semester/ exams?
- How does the BOSS-System work?
- And many other questions ....

Your Student Advisor will assist you during your first semester in coping with daily life in Dortmund and at TU Dortmund University. Whether you need to know where the cafeteria is, how to register at the library, or how to do some sports in your free time, your Student Advisor will be glad to help you.

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## ONLINE PRE COURSE

We are happy to announce to you that there will be offered a unique opportunity to you preparing yourself for your MMT-studies here at TU-Dortmund.

In advance of your stay in Germany we will offer an online course and invite you to take part. The course's main idea is that you get to know each other, TU Dortmund University as well as the area. You will start working in international teams in order to recognize the transnational nature of engineering work. The course will consist of parts where we come together in an online room and parts where you will have to work on different tasks together in teams. It will be fully online so that you can take part from your home country via your computer.

This course will help you to have a smooth start into your stay here in Germany. For more detailed information have a look on the MMT website. More details about dates and times will be send out separately by the beginning of August.

Further information can be found [here](#).

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## TRAVELLING TO GERMANY

The lectures will start at the beginning of October and the week before the MMT Coordination Team and the International Office will have an orientation week for international students. So we recommend that you come to Dortmund at the end of September to have time to get settled and enroll at the university.


Your flights will probably arrive in Frankfurt (FRA) or Düsseldorf (DUS). Please mind that you will have to travel from there to Dortmund yourself. You can use the train from both airports to come to Dortmund, but Düsseldorf is closer to Dortmund than Frankfurt. Thus the train tickets from Düsseldorf to Dortmund are cheaper than the tickets from Frankfurt to Dortmund. But often the plane tickets to Frankfurt are a lot cheaper than to Düsseldorf. So please keep the following information in mind when you plan your trip:

- Frankfurt airport: train ride to Dortmund (about 4 hours)
- Düsseldorf airport: train ride to Dortmund (about 1 hour)


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## START OF STUDIES

### Enrollment

The enrollment period for MMT students is stated in your CoA (Certificate of Admission). During this period, you have to visit the International Office of TU Dortmund University in person for actual enrollment. Please check the [website](#)  for opening hours.

Please mind that you will need a German bank account to finalize your enrollment because you will have to bank wire the social fee (about 300 EUR) to TU Dortmund University (the necessary documents to make the wire transfer will be handed out to you by the International Office on the day of your enrollment).

Before lecture start, there will be an orientation for all new international students. You can register for participation on the day of enrollment at the International Office. For time and date please refer to the [website of the International Office](#). 

To get an idea of this event, please check the website of [Come2Campus](#). 

# SEE YOU SOON AT TU DORTMUND UNIVERSITY!

