



# FIRST AID KIT

## PART II




# FIRST AID KIT – PART II

## AFTER ARRIVING AT TU DORTMUND UNIVERSITY

- [Bank Account](#)
- [Issuing a Residence Permit](#)
- [Health Insurance](#)
- [Enrollment Process](#)
- [International Office](#)
- [Program Overview with Compulsory and Elective Modules](#)
- [German Courses](#)
- [Campus Map](#)

# FIRST AID KIT – PART II

## BANK ACCOUNT

You can open a bank account at the “[Sparkasse](#)”, which is located on the university campus. Several other bank institutes have offices in Dortmund, you can pick one freely.

Student accounts are usually free of charge. When you open a bank account, you will have to present your passport and the bank needs to know where the money in your account will be coming from (parents, stipend, savings, etc.).

The banks on campus are familiar with the needs of foreign students and when you open your account, be sure to ask for an ATM card. With this card, you can withdraw money from the ATMs of your bank throughout Germany.

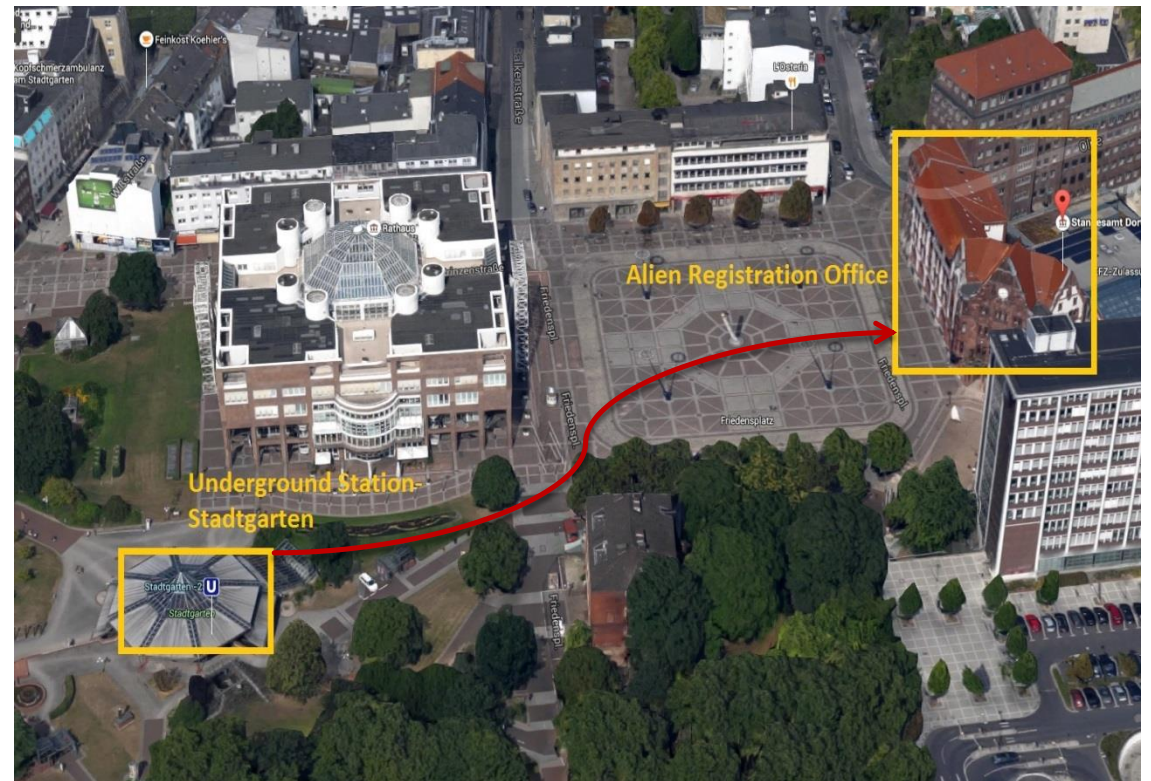
# FIRST AID KIT – PART II

## ISSUING A RESIDENCE PERMIT

You have to get in touch with the immigration department assigned to your place of residence within 90 days after your arrival.

Bürgerdienste Olpe 1 (Part C of the building)  
44122 Dortmund

You can find more information [here](#). 🇩🇪




# FIRST AID KIT – PART II

## HEALTH INSURANCE


If you wish to study in Germany you need health insurance. Without it, you cannot be enrolled. So, as soon as possible after your arrival, you should get health insurance.

With a German insurance you can be sure that almost all costs will be covered. The insurance contribution amounts to approximately 110€ per month for students. There is one public insurance company on campus. However, there are much more health insurance from which you can choose.

|           | TK   |
|-----------|--|
| Address   | Vogelpothsweg 85<br>44227 Dortmund   |
| Telephone | 0231- 90 61 111  |
| Website   | <a href="#">Link</a>  |

# FIRST AID KIT – PART II

## ENROLLMENT PROCESS-I

For enrollment dates please refer to the provided information of the MMT Coordination Team. You can visit the admission office only during the office hours listed on the International Office [website](#). During this time period you will have to present the below mentioned documents for enrollment:

- Your signed German version of the admission letter (“Zulassungsbescheid”)
- Your passport with a valid visa for studying purposes (including an electronic residence permit and supplementary sheet – if you have lived in Germany for a longer period of time)
- Original of your secondary school degree (including all grades) as well as an authenticated copy of its translation in German or English
- Original of university degree as well as an authenticated copy of its translation in German or English
- Original of study record as well as an authenticated copy of its translation in German or English

# FIRST AID KIT – PART II

## ENROLLMENT PROCESS-II

- Applicants from China, Mongolia and Vietnam have to enclose the certificate issued by the “Akademische Prüfungsstelle (APS)” at the German Embassy in their country of origin
- Original language certificate / GRE (if applicable)
- A certificate of a German mandatory health insurance (we also require a certificate of a German mandatory health insurance in case you have a private insurance)
- In case you have previously been enrolled at another university in Germany (also if you have been enrolled as a German language student) you need to provide a certificate of your exmatriculation

# FIRST AID KIT – PART II

## INTERNATIONAL OFFICE

Please be informed that you can find the current office hours of International Office and the cancellation of consultation hours under the following link:

<https://international.tu-dortmund.de/en/contact/office-hours> 🇬🇧

Besides that the International Office offers social counselling for international students who need help with financials, residential statuses, social or family based matters.

They also organize cultural events or get-togethers with other international students during the semester.

Please have a look at the website of the International Office for more information!

[http://www.aaa.tu-dortmund.de/cms/en/International\\_Office](http://www.aaa.tu-dortmund.de/cms/en/International_Office) 🇬🇧



# FIRST AID KIT – PART II

## PROGRAM OVERVIEW WITH COMPULSORY AND ELECTIVE MODULES

Here you can find a general overview of the two-year course program but for more information and details about the curriculum of the international Master's degree program in Manufacturing Technology (MMT) please download the brochure here:

<http://mmt.mb.tu-dortmund.de/index.php/en/downloads> 

|                                 | 1st Semester                            | 2nd Semester                | 3rd Semester               | 4th Semester             |
|---------------------------------|---|-----------------------------|----------------------------|--------------------------|
| Compulsory Module 1             | Module 1: Machining Technology<br>10 CP |                             |                            |                          |
| Compulsory Module 2             | Module 2: Materials Technology<br>10 CP |                             |                            |                          |
| Compulsory Module 3             | Module 3: Forming Technology<br>10 CP   |                             |                            |                          |
| Elective Module 1               | Elective 1 – Part 1<br>5 CP             | Elective 1 – Part 2<br>5 CP |                            |                          |
| Elective Module 2               | Elective 2 – Part 1<br>5 CP             | Elective 2 – Part 2<br>5 CP |                            |                          |
| Elective Module 3               | Elective 3 – Part 1<br>5 CP             | Elective 3 – Part 2<br>5 CP |                            |                          |
| Laboratory Work                 |   |                             | Laboratory Work<br>10 CP   |                          |
| Project Work                    |   |                             | Project Work<br>10 CP      |                          |
| Interdisciplinary qualification |   |                             | Interdisciplinary<br>10 CP |                          |
| Master's Thesis                 |   |                             |                            | Master's Thesis<br>30 CP |
| Credit Points                   | 30                                      | 30                          | 30                         | 30                       |
| Total CP                        |   |                             |                            | 120                      |

# FIRST AID KIT – PART II

## GERMAN COURSES

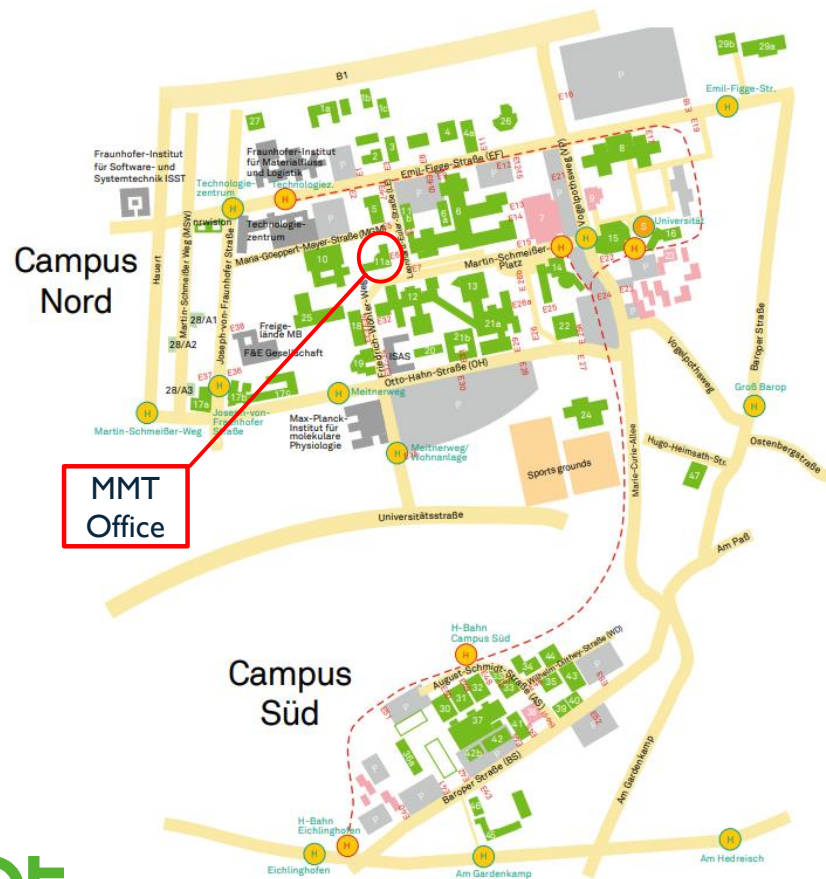
We offer you a MMT German course with the beginners level A1, but the Department of Foreign Languages offers you German courses with different levels. If you have already taken German classes, you can sign up for the appropriate regular advanced course at the language center.

You can find more information about German courses at the TU Dortmund University on this [page](#). 

# FIRST AID KIT – PART II

## CAMPUS MAP

[Download the Campus map](#)  



### North Campus

- 1a. Mechanical engineering (pav. 10: EF 73)
- 1b. Hall for fluid-energy machinery (EF 71b)
- 1c. Office of occupational, environmental and health protection (EF 71a)
2. Control room, block-type thermal power station (EF 71c)
3. Dept. 6 – THB (EF 71)
4. Dept. 4: student services, international office, dept. 1 (hsp), zhb (EF 61)
- 4a. International meeting center (IBZ) (EF 59)
5. Hall of mechanical engineering (LE 1)
6. Biochemical and chemical engineering, mechanical engineering, electrical engineering, dept. 3, office of equal opportunity, family and diversity, gender equality office, disabled staff representative (EF 68/70)
- 6a. Scientific staff council, non-scientific staff council, JAV, dept. 6.1 (EF 72)
7. Office of student affairs, student cafeteria (VP 85)
8. Education, psychology and sociology, rehabilitation sciences, human sciences and theology, culture studies, arts and sports sciences, ITMC, AStA, DoKoLL, zhb.dobus (EF 50)
9. University center, teaching editorial office journalism (VP 74)

10. Physics – DELTA (MGM 2)
- 11a. Mechanical engineering I (LE 5)
- 11b. Mechanical engineering II (LE 2)
12. Chemistry, business, economics and social sciences, electrical engineering, mechanical engineering, central copy center (OH 6)
13. Lecture hall building II (OH 4)
14. Audimax, mathematics, statistics, business, economics and social sciences (VP 87)
15. Library (VP 76)
16. Statistics, Center for Higher Education (zhb), institute for school development research (IFS) (CDI building: VP 78)
- 17a. Computer science (OH 16)
- 17b. Computer science (OH 14)
- 17c. ITMC, computer science (OH 12)
18. Electrical engineering and information technology (FWW 4)
19. Electrical engineering, institute of robotics research (OH 8)
20. Business, economics and social sciences (pav. 11: OH 6a)
- 21a. Physics, electrical engineering and information technology, business, economics and social sciences (OH 4)
- 21b. New building chemistry-physics (under construction) (OH 4a)
22. Erich Brost Institute (OH 2)
23. Campus Treff (VP 120)

24. Arts and sports sciences, Fitnessförderwerk (OH 3)
25. Seminar building I (FWW 6)
26. Day care center HoKiDo (EF 57)
27. LogistikCampus (JF 2-4)
28. A1 - A3 Dept. 5, (MSW 12, 13, 16), business, economics and social sciences (MSW 12)

### South campus

29. (GB V: AS 12)
30. Spatial planning (GB III: AS 10)
31. Architecture and civil engineering (GB II: AS 8)
32. Spatial planning, architecture and civil engineering (GB I: AS 6)
33. Lecture halls, rectorate, chancellor, dept. 1, internal audit (HG I: AS 4)
- 33a. Model-making workshop (AS 4a)
34. Dept. 2, dept. 5, office of controlling (WD 2)
35. Dept. 3 (AS 1)
36. (GB IV: BS 301)
- 36a. Mechanical engineering III (BS 303)
37. Experiment hall (BS 299)
38. Archeteria (AS 2)
- 39a. Office of university communications, office of university marketing (BS 285)
- 39b. Office of research & knowledge transfer (BS 283)
40. (Pavilion 5: BS 281)
41. Rudolf Chaudoire pavilion (BS 297)

42. Warehouse (BS 299)
43. Dept. 3 (Pav. 8: WD 1)
44. (Pav. 2a: WD 2a)
45. Dorstelmann building, AStA (Pav. 1: BS 322)
46. (Pav. 7: BS 322)
47. Helmut Keunecke building/ guesthouse (BS 233)
48. (Pav. 3: WD 6)
49. (Pav. 2b: WD 4)
50. (Pav. 4: BS 279)

### Key

- AS August-Schmidt-Straße
- BS Baroper Straße
- EF Emil-Figge-Straße
- FWW Friedrich-Wöhler-Weg
- JF Joseph-von-Fraunhofer-Straße
- LE Leonhard-Euler-Straße
- MGM Maria-Goeppert-Mayer-Straße
- MSW Martin-Schmeißer Weg
- OH Otto-Hahn-Straße
- VP Vogelpothsweg
- WD Wilhelm-Dilthey-Straße
- P Parking places
- H H-Bahn (suspended monorail) stop
- H Bus and railway stop
- A1-A3 Rentals

You can find the MMT Office at the faculty of Mechanical engineering.  
11a. Mechanical engineering I (LE 5)- Room: E.04

# SEE YOU SOON AT TU DORTMUND UNIVERSITY!

