



FIRST AID KIT

PART III



FIRST AID KIT – PART III

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COME2CAMPUS

Come2Campus is a multiple day orientation program for international students who are starting their studies at the TU Dortmund University that takes place annually at the beginning of the winter semester.

During Come2Campus, students receive important information about different topics about studying at the university and get to know other international and German.

Contact: Wasila Al-Dubai

wasila.al-dubai@tu-dortmund.de

To get an idea of this event, please check:

http://www.aaa.tu-dortmund.de/cms/en/International_Office/Events/Come2_Campus/index.html 

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FIRST WEEK-I

After enrollment:

1- Pay for “semester contribution”:

Every semester, students are obliged to pay a social contribution towards the tasks performed by the AStA-TU Dortmund University and a student body contribution (including the contribution towards the semester ticket). The payment amount is about 300€ (will be adapted each year).

www.tu-dortmund.de/semesterbeitraege 

For further information please see “Semester Ticket/Fee”

2- UniAccount:

At enrollment you will receive the information about your UniAccount which will be accompany you during your student life as you need it to register for exams and for all other services which need personal identification.

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FIRST WEEK-II

3- Activate your UniMail:

You need to activate your university email address in order to get your NRW Ticket for the state of North Rhine-Westphalia. You need to go to the website:

<https://service.tu-dortmund.de/freischaltung> 

On the left (login) you have to enter your UniAccount you got assigned (starts with “sm”, “zm” or “am”) and the password (which you can also change later on). You will also receive information of the university or faculty to this email address. If you do not check this address regularly it is advisable to have the mails redirected to another account which you are using.

4- Print your semester ticket:

<http://www.tu-dortmund.de/uni/studierende/studienformalitaeten/semesterticket/> 

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FIRST WEEK-III

5- WiFi:

Afterwards, you can also register to use the university WiFi (WLAN in German), which is hooked up in many – but not all – of the buildings on campus. You can find useful information on the ITMC website under:

<https://service.tu-dortmund.de/wlan>  

6- Apply for Unicard:

The UniCard is your student ID which can be used for lending books, paying cashless in the mensa, or receiving student discounts for tickets at cinemas, public pools, or sport events.

To get the UniCard you need to login on the website <https://service.tu-dortmund.de/unicard>  ,upload a passport photograph of you, and order the UniCard. You will receive an email to your UniMail account when the card is ready. You get the card in the main library at the opening times of the lending service.

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SEMESTER TICKET/FEE

The semester ticket NRW / VRR is only valid in combination of a printed travel authorization (ticket) and an official photo ID (identification card or driving license). All students of TU Dortmund University can access the local transit system with this ticket for one semester in Nordrhein-Westfalen (NRW) freely. It is valid for all buses, metros, trams, H-Bahn, S-Bahn, RBS (regional trains) and RES (Regional Express) in 2nd class.

At the weekends and every other day of the week after 19:00h, you can take a friend along also with your semester ticket in the VRR area south.

You can find more information [here](#). 

➤ Hardship Compensation:

If you cannot afford the student body contribution, then there is a hardship compensation (Härtefallausgleich). For this you have to apply at ASTA.

You can find more information [here](#). 

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LECTURES

You can find time and place for all MMT-lectures and exams here:

<http://mmt.mb.tu-dortmund.de/index.php/en/students/lectures-and-exams> 

For lectures of all faculties of TU Dortmund University:

<https://moodle.tu-dortmund.de>  

This is the place where you can search and see the lectures of all faculties. Usually it is also stated when and where a course will take place and who is in charge.

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ACADEMIC ADVISORS

We will announce you in September about your Academic Advisor.

The Academic Advisors are members of the academic staff of the Faculty of Mechanical Engineering of TU Dortmund University.

They supervises MMT students over her/his entire career and follow the progress and success of the course.

During your studies you will be supervised by your Academic Advisor regarding relevant academic issues.

They will assist you in case of doubts or problems regarding:

- The selection of elective modules
- Study procedures
- Master's thesis

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ASTA

ASTA offers a lot of helpful services for students such as:

- Counseling for international students: To help you with right of residence and visa extensions, social services for international students, employment for international students, contract matters
- Job counseling
- Social counseling: They are answering questions on student financing or organization such as GEZ liberation.
- Psychological counseling
- Legal advice
- Advise and help for foreign students to find accommodation

Please visit the website of [ASTA](#)  for the latest information since opening hours differ from lecture free to lecture time.

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ESN-INTERNATIONAL EXCHANGE ERASMUS STUDENT NETWORK

ESN Dortmund is aiming to help, support and integrate exchange students during their time in Dortmund. Furthermore they are also a platform for students from Dortmund, who went on exchange and offer to share their experiences with other exchange students.

Another goal is to learn more about Germany and German culture.

Website: <http://dortmund.esn-germany.de/> 

Facebook: <https://www.facebook.com/esn.dortmund> 

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LIBRARY

Main Library North Campus, Vogelpothsweg 76

Opening hours Mon-Fri: 7.00 - 01.00h Sat, Sun: 9.00 - 01.00h

Lending service Mon-Fri: 7.00 - 18.00h Sat. : 11.00h - 16.00h

Website: [Link](#) 

There are also 12 departmental libraries spread out over 9 locations on campus, offering a large variety of books, e-books and journals. The loan period for all users is 28 days. Following this period are five renewals which are automatically set. However, the automatic renewal is conditional on the item not being reserved by another user in the meantime. Further renewals are possible via your library account.

If an item is reserved by another user, no further renewal is possible and the item has to be returned within 5 days after the loan period ends. Important: You will have to pay a fee if you do not return your books in time, depending on how long you are overdue. You can avoid these fees by checking your library account regularly and by returning your books on time.

You can also copy or scan (for free) books or journal pages, so do not forget your USB-drive.

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COPY SHOP AND INFO-POINT

Uni Center Copy Shop:

At Uni Center copy shop you can buy writing pads, pens and pencils, stamps, index cards and other useful things. You can also scan or print out documents from a USB-port, CD-ROMs or directly from the web. You can also bind your documents together. Please see more information [here](#) .

Note: After purchasing your UniCard, you can also copy or print much cheaper at the library.

Opening Hours: In lecture time Mon-Fri: 9.00-18.00h Sat: 9.00-14.00h Sun: closed

InfoPoint (in Mensa lounge):

Your questions about student finances, or how to apply for a student residence, and many more questions will be answered at Info-Point:

Opening Hours: Mon-Thu: 8.00-16.00h Fri: 8.00-14.30h

Website: <http://www.stwdo.de/ueber-uns/infopoint>  Tel: 0231/755-3500

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FOOD

Mensa, Campus North and Campus South

You can choose from a lot of different meals with sides.

Opening Hours: Mon-Thu: 11.30-14.15h Fri: 11.30-14.00h

Food Fakultät, Galerie (North Campus) and Archeteri@ (South Campus)

Here you can get snacks, pasta, pizza, burger, tea, coffee, donuts and fries or you can just sit down to relax or study.

Opening Hours:

Galerie Mon-Thu: 7.30-16.45h Fri: 7.30-16.00h


Food Fakultät Mon-Thu: 7.30-22.00h Fri.: 7.30-21.00h

Archeteria Mon-Thu: 7.30-16.00h Fri.: 7.30-15.30h

You can find more information [here](#). 

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SPORT

On this [website](#)  you can find the sports program where all students of TU Dortmund can participate in if they buy a sports card (Sportkarte) for 15€ for one semester (this also gives you insurance while you are participating in the activities). Most courses are then free to enter but for some you have to sign up in advance. Few courses charge an extra fee. The offers are from yoga to soccer and from cheerleading to dancing classes and cricket.

You can also join the Fitnessförderwerk, which is the gym where you can do workouts on your own.

Brochures which list all of the activities from Hochschulsport are available in the AStA copy-shop, AOK student services, in the Hochschulsport office and on the website.

E-Mail: info.hsp@tu-dortmund.de

Website: <http://www.hsp.tu-dortmund.de/cms/en/home/index.html> 

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PLAYING MUSIC- MOVIE CLUB

Playing Music:

Here is the [link](#)  where you can find orchestras, choirs or bands. They are always looking for new players, so just visit them if you are interested.

Movie Club TU Dortmund:

The TU Movie Club shows movies nearly every Wednesday at EF50, HSI at 20.15h. They are showing one or more movies from all genres and production years.

It is a good way to improve your language skills.

Single ticket 2.50€ Ticket for 5 movies 10€

Club card (compulsory) 1€ valid for one year

The program for the new semester and more information can be found on their [website](#). 

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WHO IS WHO?

Dean: Prof. Dr.-Ing. Markus Stommel

Campus Nord, Leonhard-Euler-Str. 5, Raum E.67

Dean Administration: Susanne Hilker

Campus North, Maschinenbau I, Room: E.25- Phone: 0231/755-2723

Management of department, public relation, examination matters: Anna Lena Gurski

Campus North, MB I, Room E.05- Phone: 0231/755-7903

Examination Office: Birgit Greschupp

Campus North, Emil-Figge-Straße 61, Room: E.06/07 Phone: 0231/755-2154 – [Website](#) 

For more information please see [here](#). 

GOOD LUCK WITH YOUR STUDIES!

