Dear applicant, thank you for your interest in applying for Master of Science in Manufacturing Technology (MMT) at the TU Dortmund University.

In the following pages, we would like to give you some information about our application procedure.

Please mind:

❖ The application period for the winter semester 2021/22 is only from 1st February 2021, 09:00 am CEST to 15th March 2021, 11:59 pm CEST.

❖ Before applying, please check if you have prepared everything correctly! Checklist

❖ In case of any doubt please check the Requirements and Application Documents, and the FAQ area carefully.

❖ You can upload the required documents only during the application period in the online application system.
Please select: „Master of Science in Manufacturing Technology“
❖ Please fill in your personal details.
❖ Keep in mind the box “Nationality” refers to your personal nationality, not your current country of residence.
Please fill in your current address of your place of residence and your contact data.

Make sure that your E-Mail address needs to be correct, as you will receive your admission results through this E-Mail address.
❖ Fill in the name of your University and the timeframe you studied or will study there.

❖ If you have not finished your bachelor’s thesis, please fill the relative fields with “0” and write your current overall grade instead of final overall grade.

❖ For the boxes “Overall Grade”, we require your last achieved Bachelor or master’s degree. For “Best achievable grades” and “Worst achievable grades” please indicate the lowest/highest passing grade at your university grading system not your personal best and worst grade. We will need these to translate your own grades into the German grading system.

❖ After saving your entries you can edit them by clicking on the “edit” button.
At this step you need to fill in your language proficiencies.

- We only accept TOEFL/IELTS and please make sure that test score is valid until 15th March. Test scores are valid for two years.

- For minimum test results please refer to the FAQs at the MMT homepage.

- Please mind, all applicants have to submit a proof of their English language skills.

- A test is not necessary if you are a native English speaker, e.g. from USA, CAN, GBR, IRL, AUS, NZL, and have conducted your most recent studies in English language. Conducting your studies in English language is not sufficient.

- The test score must be valid at least until the end of the application period (15.03.2021)

- A GRE test is optional but highly recommended, as it supports your profile.
❖ At this step first you need to answer the questions regarding your motivation for applying for the MMT Program.

❖ You need to hand in three letters of recommendation. We require three academic letters of recommendation, but one academic letter may be replaced by one industrial letter of recommendation.

❖ The letters of recommendation have to be on the official letter paper of the faculty/department or the company and signed by the person in charge. There is no limit in the length of the letter of recommendation and please combine into ONE PDF-FILE! Other formats (e.g. ZIP-files) will not be accepted by the system.
At this step first you need to answer the questions regarding your motivation for applying for the MMT Scholarship.

Please note that it is necessary to answer these questions in order to complete your application for the MMT scholarship.

You will find more information about MMT scholarship here: MMT Scholarship
This is the space to upload your required and optional documents.

Please check for more detailed information the checklist, we provided to you through the [DOWNLOAD](https://www.mmt.mb.tu-dortmund.de/en/downloads) area of the MMT website.

Please read the further information and declaration in this last step carefully and sign it by clicking on the box.
➢ Already submitted applications cannot be edited anymore. If you really need to change or add something, please reapply. We will consider the latest version of your application.

➢ If your application was submitted successfully, you will receive an application ID on the last page of the online application and a confirmation email.

➢ There is also no online portal available to check your status.

➢ You may expect the admission results in mid-June.

➢ In our FAQ area you will find a lot of answers as well: [FAQ](#)

➢ Please note that you may need a visa for Germany, even if you have a residence permit for another EU-country. Please see [here](#) for further information on the visa application.
We wish you every success with your application!